



EXPECTATIONS RELATING TO CHILD PROTECTION AND MAINTAINING SAFE SCHOOLS

ON BUILDING/MAINTENANCE WORK IN CATHOLIC SCHOOLS OF THE DIOCESE OF WOLLONGONG

Catholic Education Office, Wollongong (CEO) and the Building/Maintenance Contractor are committed to providing the safest possible environment for students, staff, parents and visitors to Catholic schools of the Diocese of Wollongong.

1. All parties are committed to ensuring there are appropriate relationships between the Contractor (and its employees and subcontractors) and the school community – both staff and students. This will support our safe schools practices.
2. This will be reflected in how the building/maintenance work partnership is organised and carried through, but also in how each entity will conduct itself, and engage and supervise staff who are inducted on the requirement to support the best possible standards to maintain a safe school environment.
3. Staff and sub contractors engaged by a building/maintenance Contractor are NOT engaged in “child-related” work for the purposes of the law. Thus employees or sub contractors of the Contractor are not required to undergo child protection screening processes. However the Contractor for each worksite will as far as is reasonably possible adhere to the policy of the Catholic Education Office (CEO) and school for *Maintaining Right Relationships*, including when engaging employees and sub-contractors. Where the school has other requirements these will be discussed between the Principal and the Contractor.

The Building/Maintenance Contractor (and its employees and subcontractors) will -

- **Wear** clothing that is appropriate for the school environment. If a company issues an ID badge, then that must be worn at all times
- **NOT use the students’ toilets** and be aware of the arrangement/location for appropriate toilets
- **NOT smoke** or drink **alcohol** on site, video record or **photograph students**, or **interact with any students** in the course of work. If a student approaches a worker, or student behaviour occurs that is of concern, the Contractor will contact the school Principal
- **NOT use the school canteen** or other school amenities
- **NOT play music or radio that may cause disruption/distract**ion in the school environment
- **Behave and speak** in ways that are appropriate in a Catholic school environment.

The Building/Maintenance Contractor will ensure all employees and subcontractors have a copy of this document and will have it on display/available on site.

Catholic Education Office, Wollongong - School	Building/maintenance Contractor/Company or Worker (Name)
Position	Position
Name	Name
Signature	Signature
Date	Date