



**For contractors or self-employed persons
providing a paid service to students**

- who do **not** hold a *Certificate for Self Employed People in Child Related Work* from the NSW Commission for Children and Young People, and
- who are seeking child-related work in a Catholic systemic school conducted by Catholic Education Office Wollongong (the CEO)

NAME OF PERSON:

DOB:

CONTACT DETAILS: Phone:

Email:

WORKING WITH CHILDREN CHECK CLEARANCE - NUMBER: WWC _ _ _ _ _ **E**

- EXPIRY DATE: _____

NAME OF BUSINESS:

ABN NUMBER:

ADDRESS:

NATURE OF CHILD RELATED WORK: [eg: dance instruction, music tutoring, gym instructor, ...]

Catholic Education Office, Diocese of Wollongong Schools:

- where already worked:
- where approached to work:

The form must be completed and submitted to:
Catholic Education Office, Wollongong (CEO) - workingwithchildren@dow.catholic.edu.au
or, to the Catholic school.

CEO must verify your WWC clearance from the *NSW Office of the Children's Guardian*
in order for you to be considered for child-related work.

The WWC clearance informs CEO that the person is not barred from child-related work.
It does not guarantee work in a CEO school.

The standard child protection and safety inductions and policies apply at each school.

PRIVACY: See CEO Collection Notice at -
www.dow.catholic.edu.au/employment/Docs/General/Employment%20Collection%20Notice.pdf