



Minutes

7.00pm, 9 February 2016

1. Prayer and Welcome

2. Record of attendance and apologies

John LoCascio (**JL**), Jennifer Foldes, Racheal Miller, Kelly O’Keeffe (**KO**), Frank Gomes, Melanie Franciscus, Gloria Opalniuk, Lucia Farrell (**LF**), Catherine McDonald, Stephen Grabowski (**SG**), Michelle Cornett, Paul Harrington, Melina Trimarchi, Joe Trimarchi, Carol Dobbie, Kathy Foden (**KF**), Sharyn Brooks, David Cornett (**DC**)

Apologies: Isabel Potts

3. Confirmation and acceptance of the minutes of the previous meeting

Notes: Discussed minutes of P&F meeting of 20 October, 2015.	
Motion: That the minutes be adopted as a true and accurate reflection of the meeting	
Seconded: Rachael Miller	Outcome: Carried

4. Correspondence

- Council of Catholic School Parents – Information on services provided by the organisation. Please advise DC if you are interested in attending the annual conference.
- Catholic Development Fund – regular information on account balances and roll over for term investments.
- Melanie Franciscus & Magdalene Community – letter of thanks for support of the Brewarrina Immersion Program.
- Camden Council – Information on food safety from Corey Stoneham, Manager, Environment and Health.
- Sheree Farrell – letter of thanks for P&F sponsorship for attendance at Pacific School Games.

5. Business arising from minutes of previous meeting

- a. Playground shading - refer General Business
- b. Trotec Rayjet CNC - refer General Business
- c. Electronic signage- refer General Business
- d. Community Building Partnership Grant – refer General Business
- e. Sponsorship for Sheree Farrell - \$200 cheque drawn (**Completed**)

6. President and Treasurer’s Report – Presentation

- Outline of P&F objectives, constitution, financial arrangements, general rules operation, and the decision making process.

- Financial Overview:
 - Hall Fund - \$139,884 (as at Dec 31 2015)
 - Investment Account - \$11,152 (as at Dec 31 2015)
 - Operating Account - \$199,804 (as at Dec 31 2015)

7. Guest Speaker - Ms Melanie Franciscus and Year 12 Students

Topic: Support for Brewarrina Immersion program

Notes: MF and Year 12 students outlined their case for funding from the P&F for the Brewarrina Immersion program – approximately \$10-\$15k, subject to fundraising activity.	
Motion: That the P&F fund the Brewarrina Immersion program for this year up to an amount of \$15,000, final amount to be determined subject to budget and fundraising activity	
Seconded: Melanie Trimarchi	Outcome: Carried

Topic: Support for Brewarrina Immersion program

Notes: Discussed applying for State Government Community Partnership Building Grant, available from July - SG suggested students take advantage of the opportunity of learning to apply for grants.	
Motion: That Magdalene students are given a development opportunity by applying for the State Government grant if appropriate.	
Seconded: Racheal Miller	Outcome: Carried

8. Principal's Report

Refer attached copy of the report.

9. General Business

a. Matters held over from previous meeting

Item: Playground shading – request for funding

Notes: Cheaper quote \$50,000 was deemed unsuitable due to attachment to the building rather than posts. The more expensive quote of \$75,000 met the requirement for attachment to posts, but was yet to be assessed by an engineer. P&F had previously agreed to fund the shade structure, and this motion was moved to confirm that agreement.	
Motion: That the P&F fund the installation of the proposed shade structure subject to acceptance of an engineer's report.	
Seconded: Steve Grabowski	Outcome: Carried

Item: Trotec Rayjet CNC – request for funding

Notes: Follow up on a presentation from the TAS team in 2015, requesting the partial funding of a laser cutter. Discussions related to the TAS Team supplying more information, such as:	
<ul style="list-style-type: none"> • Is there a warranty limitation especially with parts? • Who is going to fund the maintenance? • How much does the TAS team want P&F to fund? • How is the proposed purchase of benefit to the broader school community 	
Also discussed Picton High School and their CNC, its accessibility to Magdalene, and how they procured funding from BHP.	
Motion #1: That the P&F seek additional advice from TAS Team on the proposed purchase and support required	
Seconded: Michelle Cornett	Outcome: Carried
Motion #2: That the TAS team follow up possible access to laser cutter located at Picton High School.	
Seconded: Kathy Foden	Outcome: Carried

Item: Electronic signage - request for funding

Notes: Discussion around the cost of the sign, at \$35,000 plus connections, and whether it was a priority for the school, and of benefit to the school community. Also discussed appropriateness of location, possible use in emergency situations, examples of well used signs in other schools (eg. St Pauls and Mt Carmel)	
Motion: That the P&F continue to pursue quotations for the purchase of an electronic sign for the school.	
Seconded: Steve Grabowski	Outcome: Not carried

Item: Community Building Partnership Grant – request for funding

Notes: Refer previous discussion under item 7 – Brewarrina Program. P&F to assist students in applying for the grant. KF advised that she would speak to the MP for the area including Brewarrina and seek support for the application. It was discussed that joint programs, partially funded by the school, through fundraising, and grants were more likely to be successful.	
Motion: That the P&F and students prepare a joint submission for the Community Building Partnership Grant.	
Seconded: Racheal Miller	Outcome: Carried

b. New items of business

Item: Purchase of School Bus – request for funding

Notes: JL outlined proposed purchase of Mitsubishi 25 seater bus at \$133,000 (incl GST). P&F discussed the benefits of the purchase. It was also suggested that a second hand bus be purchased, along with sponsorship to fund procurement and operational costs. JL advised that sponsorship would not be possible. JL advised that ongoing operational costs would be funded from the school budget. DC suggested that the P&F should consider setting aside funds each year to pay for asset replacement at the appropriate time. Also discussed if it would be the full \$133,000, or less GST.	
Motion #1: That the P&F fund the purchase of a Mitsubishi 25 seater bus up to the value of \$133,000	
Seconded: James McFarlane	Outcome: Carried
Motion #2: Investigate setting aside funds each year in an investment account of fund the eventual replacement of the bus. To be reported at the next meeting.	
Seconded: Sharyn Brooks	Outcome: Carried

c. Other Business

- Open Day – P&F to host barbecue on 14 March 2016 from 4 – 6pm to welcome new families. DC to send reminded to P&F via email and seek support from P&F to assist with the BBQ.
- 5 Year Financial Plan – DC, JL, and SG to meet with Trevor from the Catholic Development Fund to develop a 5 Year Financial Plan for the P&F. To be presented at the next P&F meeting.
- Review of Constitution – DC to draft proposed changes to the constitution and present at the next P&F meeting.

10. Parent Consultation Committee

- Annual Improvement Plan - JL provided an overview of the Annual Improvement Plan 2016, refer School Website for information on Improvement Plan. JL requested feedback from parents on the Improvement Plan.
- Year 11 Preliminary Year Information Night – LF asked that additional information be provided on how the HSC works, including scaling. JL advised that an additional information session is held for students entering year 12 towards the end of the year, and this would provide the information requested. KO advised that a single presentation on both preliminary and HSC years would be overwhelming and that the current arrangements are appropriate.

11. Next Meeting Tuesday, 3rd Week of Term 2, 2016

Principal's Report

Parents and Friends Association.

9th February 2016

1. Welcome new committee especially new President David Cornett .
2. Student population 1011 in 2016 – Similar to 2015. A significant number of Year 10 and 11 students achieved apprenticeships and did not return.
3. New staff Mr Bubb, Mr Cimino, Mrs Treloar, Ms Joyce, Ms Boughton, Ms Gray, Ms Angileri, Ms Durrant, Ms Fernandez, Mr Abourizk
4. HSC Results are impressive – 98.9 Luke Papandrea. 6 over 90 ATAR. 37 band 6 Movement towards the middle bands. Concern increase in band 1 – 3 being addressed
5. Teachers now doing detailed analysis of results using The BoS RAP and DeCourcy Analysis.
6. Challenge to move students from Band 4 to Band 5 and Band 5 to 6
7. Last Term Victor Chang Awards presented Recipients - Warwick Sutters and Sophie Cornett.
8. Year 12 Retreat was conducted Term 4 – a great experience.
9. Year 11 Excursion to Magnetic Island completed
10. Brewarrina Immersion completed
11. Australian Catholic Youth Festival in Adelaide – 6 students Mr Pannell and Mr Lo Cascio. A great faith experience.
12. Presentation Day – Conducted in December, we were able to acknowledge more students.
13. Students began year well and quite settled. Uniform very good. Still monitoring change in sports shoes
14. Opening Mass Combined with High Achievers. A good combination for students to begin Year. Luke Papandrea spoke very well
15. Looking at Staff Development Day this term around our priority of Planning Programming and Evaluation.
16. Blues Award Winners honoured last night – Maddison Smith Softball
17. Year 7 Camp and Year 9 Camp on together in week 9 this Term
18. Swimming Carnival this Friday hopefully the rain will stay away.
19. Number of information nights this term – Year 11, this week, Year 7 February, Year 10 and Year 7 2016 – open afternoon and evening 14 March. Help with BBQ needed.
20. Strategic Management Plan and Annual Plan Priorities established.– Mr Lo Cascio will explain to Parent Consultation Committee
21. 2016 will see a Focus on Literacy and Numeracy, assessment and standards
22. Peer Support operated again this year with the students supporting our 186 Yr 7 students on their first day.
23. Year 7 boot camp took place week 4.
24. IGNITE experience for students will take place Friday 29 April.
25. Mr Collins new Mission Coordinator and Miss Flocco new Assistant REC. Mr Arzapitian and Mrs Mamone new Year Coordinators, Mrs Robinson - Dawe new English Acting Coordinator.
26. Maternity leave Mrs Duke, Mrs Agland, Ms Walker part time, Mrs Eggleton, Mrs Miller back part time.