Dear Parents and Carers,

It came to our attention that your child’s BYOD ☐ iPad / ☐ MacBook has been damaged and needs to be repaired/replaced.

In order allocate your child a loan iPad/MacBook the school needs to know how you would like to proceed with repairs/replacement by completing the form below.

☐ YES - we would you like the school to arrange a quote
☐ NO - we will be making our own arrangements to repair/replace the iPad/Macbook

If you selected YES above please answer the questions below:

☐ is the iPad/MacBook still under the Apple manufacturers warranty
☐ do you have the Apple Care+ extended warranty
☐ do you have the invoice or receipt - No: ______________________________________________

Spare iPad / MacBook

This section must be completed and the letter returned to the IT Office before a spare iPad/Macbook will be issued.

☐ YES - I would like the school to issue my child a loan iPad/MacBook for two weeks. The iPad/Macbook must be returned to the IT office on the date listed below.

☐ I understand that we must pay for any damage caused to the school iPad/MacBook.

Childs Name: _____________________________________________________________

Homeroom: ___________________ Device return date:______________________

Parent’s signature: ________________________________

Comments: _____________________________________________________________

_______________________________________________________________________

I ask that you contact me if you have any further questions.

Yours faithfully

Mr. Danny Avalos

Learning Technologies Coordinator
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